Subject – English Language Grade – 11 Competency level – 7.3- Writes for personal Purposes Lesson – 19 Activity sheet

Activity 01:- Read the note and answer these questions: -

- 1. When is the date?
- 2. Who is the receiver?
- 3. What is the message?
- 4. Who is the sender?

	27.03.2021	
Teacher,		
I'm very sorry. Today I' II be unable to come to school as I need to meet the		
dentist.		
	Shalika	

Activity 02 :- Write the parts of a note (Sender's name, Date, Receiver, Message)

Activity 03:- Circle the features of a note.

Short and simple	heading	date	abbreviations
Pictures		extra details	sender' s name
	"Dear" is a must	A clear necessary message	

Activity 04 - Text book page 65 Unit 06 Activity 07

Activity 05: - Work book page 65 Unit 06 Activity 08

Activity 06 :- GCE O/L 2015 Question 06

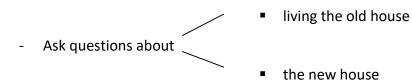
You received the following note from your friend , Mewan

Dear friend , We are moving to a new house. I need you. Please meet me.

Mevan

Mevan's note doesn't tell you anything much. You need to ask some questions. Write your reply include the following .

- Thanking for the note



- express willingness to meet , give a date . Use about 40- 50 words.