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- Answer all questions.
(01) Select the correct answer from the brackets.
(Hardware, Ubuntu, consistency, washing machine, software, video)

1. $\qquad$ is a characteristics of a computer.
2. The example for the embedded computer device is $\qquad$
3. Things that cannot be touched such as programs with data and instructions are called
$\qquad$
4. $\qquad$ is an example of the operating system.
5. The files which used only voices are known as Audio and files which are used only voices and pictures are known as $\qquad$ ...
(02) Select the correct answer and write down it against the box.
A. Compact Disk -CD
D. Pen Drive
B. Printer
E. Monitor
C. Key Board

| Device | Name |
| :---: | :---: |
|  |  |
|  |  |
|  |  |


|  |  |
| :--- | :--- | :--- |
|  |  |

$(4 \times 5=20$ marks $)$
(03) Write the short answers.

1. Shown below the basic functions of a computer. Complete the brackets.

2. Activities in all the sectors have become easy by the use of computer. Write down two examples for such sectors.
(1)
(2)
3. Write down two rules which should be followed for the safety of the computer devices.
(1) $\qquad$
(2) $\qquad$
4. Write down two input devices of the computer.


#### Abstract

(1)


5. Software which is designed to fulfil the user requirements is called application software. Write down two different tasks a user can do by using these software.
(1)
(2) $\qquad$
( $4 \times 5=20$ marks $)$
(04) The column A shows the keys of the keyboard and column B shows their task. Match column A with B .

| A |
| :--- |
| Caps Lock |
| Enter |
| Space Bar |
| Backspace |
| Arrow Keys |


| B |
| :--- |
| It is used to insert space between words |
| This key is used to take the cursor one line below |
| These Keys are used to move the cursor up and down <br> and from right or left |
| Change the capital letters in to simple letters and simple <br> letters in to capital letters |
| To delete letters, numbers and symbols |

(4 x $5=20$ marks $)$
(05) (A) Given below are the steps which used to switch ON the computer, Rearrange.
(a) The system unit should be switched on.
(b) Supply electricity to the computer by turning on the switch connected to the computer
(c) If the computer is connected to an uninterrupted power supply (UPS) turn it on.
(d) The Monitor should be turned on.

## Switch ON the computer


(B) Look at the following window and write the correct label (letter) in the relevant box.

(2 x $5=10$ marks)

## Marking Scheme

(01)

1. Consistency
2. Ubuntu 20)
(02)
3. C - Key Board
4. $\mathrm{A}-\mathrm{CD}$
20) 

(03)

1. Input $\rightarrow$ process $\rightarrow$ output
2. Bank, school, Hospital, agriculture, Factories
3. Do not supply power to devices without instructions.

The laboratory and all the equipment should be kept clean and dust free.
(Give the marks for relevant answers)
4. Mouse, keyboard, web camera, microphone, barcorde reader
(04)

| A |  | B  <br> Caps Lock  <br> It is used to insert space between words  <br> Enter  <br> Space Bar This key is used to take the cursor one line below <br> These Keys are used to move the cursor up and <br> down and from right or left <br> Arrow Keys  |
| :--- | :--- | :--- |

(05)


