

Learn**English** Teens

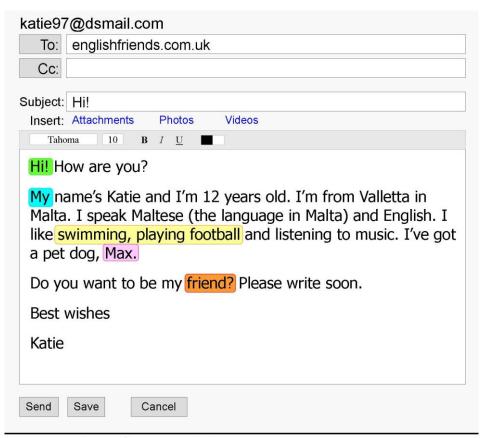
Writing skills practice: Introducing yourself by email - exercises

Look at the email and do the exercises to practise and improve your writing skills.

Preparation

Match the punctuation with the symbols and write a-e next to the number 1-5.

1	question mark	a.	
2	exclamation mark	b.	!
3	full stop	C.	,
4	comma	d.	?
5	capital letter	e.	Т



Top Tips for writing

- 1. Use an exclamation mark (!) at the end of an exclamation or after surprising information.
- 2. Use a capital letter to start a sentence.
- 3. Use a comma (,) in a list.
- 4. Use a full stop (.) to end a sentence.
- 5. Use a question mark (?) at the end of a question.

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1. Katie is 14 years old. True False 2. Katie is from Malaysia. True False 3. Katie speaks English. True False 4. Katie speaks two languages. True False 5. Katie likes listening to music. True False 6. Katie has a brother, Max. True False 2. Check your writing: punctuation Write the correct punctuation mark where you see 1. Hi How are you 2 y name's Fran and I'm 13 years old 'm from Basel in Switzerland 3 speak German, French and English 4 like skiing and cycling 5 o you want to be my friend Please write soon 6 est wishes Discussion How many emails do you send each week?	Check your understanding: true or false Circle <i>True</i> or <i>False</i> for these sentences.						
3. Katie speaks English. True False 4. Katie speaks two languages. True False 5. Katie likes listening to music. True False 6. Katie has a brother, Max. True False 2. Check your writing: punctuation Write the correct punctuation mark where you see 1. Hi How are you 2y name's Fran and I'm 13 years old'm from Basel in Switzerland 3speak German, French and English 4like skiing and cycling 5o you want to be my friend Please write soon 6est wishes	1.	Katie is 14 years old.	True	False			
4. Katie speaks two languages. True False 5. Katie likes listening to music. True False 6. Katie has a brother, Max. True False 2. Check your writing: punctuation Write the correct punctuation mark where you see 1. Hi How are you 2 y name's Fran and I'm 13 years old'm from Basel in Switzerland 3 speak German, French and English 4 like skiing and cycling 5 o you want to be my friend Please write soon 6 est wishes	2.	Katie is from Malaysia.	True	False			
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